

**OFFICE OF THE PRINCIPAL
GOVERNMENT MEDICAL COLLEGE, ANANTNAG, J&K**

(CAMP OFFICE: MMAB District Hospital Anantnag)

Phone No: 01932-227624 e-mail gmcanantnag2018@gmail.com

e- Tender Notice No:10 GMCA of 2021

Dated:15.01.2021

Online Bids through e-tender Portal (www.jktenders.gov.in) are invited from eligible bidders for supply of **Basic Laboratory Equipments, Glassware and Chemicals required in the Departmental laboratory of Department of Microbiology, Govt. Medical College, Anantnag** as per the schedule of requirements given in Annexure "A & B" to the tender document and as per the schedule of events given hereunder:-

| S. No | Particulars | Date and time | |
|-------|--|---|----------------------------|
| 1. | Date & Time of floating of bid | 16.01.2021 | 04: 30 PM |
| 2. | Date & time of online bid submission.(Any query to clear can be done through e-mail Id on gmcanantnag2018@gmail.com from 17.01.2021 to 19.01.2021 | Start Date & Time | End Date & Time |
| | | 20.01.2021 10: 30 AM | 06.02.2021 4:30PM |
| 3 | Date & time of online Technical bid opening | 07.02.2021 | 2:00 PM |
| 4. | Earnest Money Deposit | Rs. 30,000/= (Rupees Thirty Thousands Only/) | |
| 5. | Cost of tender document | Rs. 500/= (Rupees five hundred only) | |

The bid document with all information relating to the bidding process including Schedule of Requirement and terms and Conditions are available on the website: www.gmcanantnag.net and www.jktenders.gov.in.

The competent authority reserves the right to accept or reject the tenders received without assigning any reason thereof.

The items which shall be available with JKMSCL shall not be procured through this tender.

Sd/-

**Principal/Dean
Govt. Medical College, Anantnag**

NO:- GMCA/Plg/11/4303-07.

Dated:15.01.2021.

Copy to the:-

1. Financial Commissioner, Health & Medical Education Department , J&K, Jammu.
2. Director, Finance, Health & Medical Education Department , J&K, Jammu.
3. Joint Director, Information Department, Kashmir, Srinagar with the request to publish the NIT in two leading dailies of the UT.
4. Head, Department of Microbiology, GMC, Anantnag.

**e-tender for Basic Laboratory Equipments, Glassware, Chemicals
required in the Department of Microbiology ---detailed instructions to
the tenderers:**

1. Scope of contract

The bids are invited for supply of items detailed in schedule of requirement in Annexure A needed for Department of **Microbiology**, Govt. Medical College, Anantnag. However, only those items will be purchased through this tender which are not available with JKSMCL.

2. Eligibility criteria

Bidder shall be either a manufacturer/ importer or an authorized representative/stockiest/distributor of the manufacturer , with an average turnover of 50.00 lacs each for last three financial years. Only those authorized representatives/ stockiest/distributor shall be permitted to participate in the e-bid who have a letter of authorization from original manufacturer/ importer.

In case of manufacture, it shall have a valid drug manufacturing/ drug license by the state / central licensing authority. The proof of turnover is to be furnished in format T1 certified by the chartered accountant and supported by audited annual statement.

3. Bid document cost and EMD

The cost of tender document shall be furnished in the shape of Demand Draft in favour of Principal, Govt. Medical College, Anantnag and Earnest Money Deposit in the shape of CDR/FDR/BG pledged to the Principal, Govt. Medical College, Anantnag, J&K.

The bidder has to upload scanned copy of the demand draft online along with technical bid. **However , original instrument of bid documents cost and EMD in a sealed envelope clearly super scribed as bid for Basic Laboratory Equipments, Glassware, Chemicals required in the Department of Microbiology with bid reference no and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening of technical bid , failing which the bid shall be rejected .**

Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document.

EMD will be returned interest – free to the unsuccessful tenderers after finalization of the contract. No interest will be paid on the EMD under any circumstances. In the case of successful bidder, EMD will be discharged upon the bidder signing the contract and furnishing the performance security deposit or shall be allowed to be adjusted towards performance security Deposit.

4. Forfeiture of EMD

The bid security will be forfeited in the following cases:-

- a) When bidder withdraws or modifies the offer after opening of tender and before acceptance of tender
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder
- c) When bidder does not deposit the security money after the supply order is given.
- d) When he fails to submit samples of quoted items on demand within the prescribed time.
- e) When bidder violates any terms and conditions of the tender documents.

5. Period of validity of bid.

- a) The bid must remain valid for minimum of 180 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as non responsive.
- b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

6. Duration of contract

Once the rate of contract is finalized the rate contract shall be valid for a period of one year from the date of approval of rate contract. However in case of emergency, the same can be extended for three months with the approval of Purchase Committee, GMC Anantnag.

7. Submission of bids

The bids are to be submitted online in two parts in the e -tender portal (www.jktenders.gov.in). Each process in the e- procurement is time stamped and the system can detect time of login of each user including the bidder.

a) Part 1-

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned in tender document. The list of scanned documents to be up loaded online in PDF format are mentioned blow:-

- | | | |
|------|-----------|---|
| i) | Format T1 | Details of bidder |
| ii) | Format T2 | Declaration form |
| iii) | Format T3 | Annual turnover statement by Charter accountant. |

iv) Format T4 **Details of items quoted**

- v) Certificate of registration from the appropriate Government authority (licence) / authorization letter from original manufacturer along with registration of the manufacturer.
- vi) Scanned copy of demand draft for cost of tender document and EMD.
- vii) Copy of pan card.
- viii) Proof of GST registration.
- ix) GST Clearance Certificate upto 31.03.2020.
- x) Signed copy of tender document.

b) Part 2 –

Price bid format (BoQ) is not enclosed in the bid document. It has to be downloaded from the e - procurement portal (jktenders.gov.in price). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BoQ itemwise -FormBased) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:

Column 13 **Rates in Rs./paise per unit including all taxes and charges to be quoted by the bidder.**

Quantities shown in the Price Bid are only indicative. The actual quantity shall be worked out later on as per requirement.

8. Signing of the BID

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to be blacklisted.

9. Samples to be submitted

The tenders are bound to supply only genuine items of make/model/ specification etc tender by him/ it . Before opening the price bid the purchase committee can call samples of any item/glassware/ disposable from the technically qualified bidder which shall be verified for quality standards. Failure to submit the samples before the stipulated dates will lead to automatic rejection of the tender. In case the samples are not found "**standard**" by the technical committee, same cannot be approved for supply despite having lowest rate.

10. Price BID Opening

The opening of the price bid shall be done online by the tender inviting authority or his authorized representative. Only the price BIDs of the firms qualified in the detailed scrutiny and evaluation of the technical bid and samples verification, if any, conducted by the technical committee/Tender inviting Authority shall be opened in the second round.

12. Award of contract

The contract will be awarded to the lowest evaluated responsive bidder among the bidders whose samples/make will be approved by the Technical Evaluation Committee.

In case of L1 rates being quoted by more than one bidder the quantity to be supplied shall be equally divided amongst them.

In case L1 bidder fails to execute the contract/ supply the items, L2, L3 in the order may be asked to supply the items if they match the L1 rates.

13. Signing of Contract

Promptly after notification of award, within ten days from the date of the letter of intent, the successful bidder shall execute the contract (as per agreement **Annexure B**) on Rs.100/- stamp paper purchased in the name of the successful bidder, duly signed and dated, to the Tender Inviting Authority by registered / speed post or in person.

14. Performance security

On acceptance of the tender, within the period specified by the Competent Authority, the Service provider shall deposit as security of a sum equal to 3% of the supply order as security deposit. The competent authority shall be entitled to forfeit the Security Deposit or any part thereof in case of any lapse in performance or to recover any loss or damage to the property or to the Purchaser due to the act of service provider or his staff without prejudice to any other remedies provided in the contract or available under law. The security shall be in the form of Demand Drafts in favour of "**Principal, Govt. Medical College, Anantnag**" payable at Anantnag.

On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest on presentation of an absolute No Demand Certificate in the prescribed form.

15. Shelf life of items supplied

All items supplied, the expiry date i.e. the date up to which the Drugs shall retain its efficacy and potency shall be as per the Drugs & Cosmetics Act.

16. Payments

No advances payments towards cost of items will be made to the bidder.

While submitting the bills the tenderer shall record a certificate that the rates quoted by him in the tender document and the bills is not higher than the rates quoted for the similar items anywhere by anyone in the country and bills shall be cleared after receipt of funds from the Govt. In case it is found the rates quoted by the tenderer are higher than **the rates quoted for the similar items anywhere by anyone in the country, the excess amount shall be recouped by forfeiture of the security deposit and the supplier shall be black listed.**

17 Jurisdiction of Courts

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Anantnag only.

(TO BE TYPED ON A LETTER HEAD OF THE TENDERER)

FORMAT T₁

TENDER APPLICATION FORM FOR supply of Items/Instruments, Basic Laboratory Equipments, Glassware, Chemicals required in the Department of Forensic Medicine, Govt. Medical College, Anantnag.

TENDER DETAILS

| | | |
|---|--|--|
| 1 | Name of the Tenderer /Concern | |
| 2 | Address | |
| | Mobile No/telephone/e-mail | |
| 3 | Nature of the Tenderer /Concern (i.e Sole Proprietor or Partnership firm or a Company (Attach Proof) | |
| 4 | Registration Number of Firm (Attested Copy) | |
| 5 | PAN Number of tenderer /Concern (Attested copy should be attached) | |
| 6 | GST Registration certificate Number (Attested copy should be attached) | |
| 7 | Details of Account with IFC code and name of the bank | |

Whether each page of Tender have been signed and stamped (Yes/No)-----

Details of EMDs/cost of tender document:-

| Financial instrument | Name of the Bank | Draft No. & Date | Amount |
|-------------------------|------------------|------------------|--------|
| EMD | | | |
| Cost of tender document | | | |

Any other information important in the opinion of the tenderer.

Dated:.....

(Signature of Tenderer

Place:.....

with Tamps of the firm

(To be submitted in *Part – I Technical Bid*)

(Format T2)

DECLARATION FORM

(Affidavit before Executive Magistrate / Notary Public)

I / Wehaving My / our office at.....do declare that I / We have carefully read all the terms & conditions of bid of Govt. Medical College, Anantnag for the supply of (Name of the item). Our quoted price if approved will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Bid document Reference no. along with the subsequent amendment, if any.

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard quality item/ Non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Performance Security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection /verification and not complying with the Bid terms & conditions.

I / We do hereby declare that I / we will supply the _____ as per the terms, conditions & specifications of the bid document and hereby further declare that I/We will supply the Drugs /Supplies as per specifications/make shown in the BOQ.

The rates quoted in the bid are valid for 180 days.

Signature of the bidder :

Seal Date :

Name & Address of the Firm:

(To be submitted in *Part – I Technical Bid*)

(Format T3)

ANNUAL TURN OVER STATEMENT

(In the letterhead of the Chartered Accountant)

The Annual Turnover for the last three financial years of M/S_____ who is a manufacturer/importer/distributor/stockiest of Drugs/disposables/glass ware etc. are given below and certified that the statement is true and correct.

| Sl. No. | . Financial Year | Turnover in lakhs (Rs) both in figures & words |
|---------|------------------|--|
| 1. | 2016 – 2017 | |
| 2. | 2017 – 2018 | |
| 3. | 2018 – 2019 | |

Date:

Signature of Auditor/
Place: Chartered Accountant
(Name in Capital)
Seal
Membership No.

N.B:

This turnover statement should also be supported by copies of audited annual statement of the last three financial years / Annual Report and the turnover figures mentioned above should be highlighted there.

(To be submitted in *Part – I Technical Bid*)

(Format T4).

Details of items quoted

(use additional sheets if space provided is not sufficient)

[illegible]

Signature of the tenderer

AGREEMENT

THIS AGREEMENT made the..... day of, 2021 between..... (Name and Address of *Purchaser*) represented by the Medical Superintendent, MMABM Associated Hospital, GMC, Anantnag (hereinafter "the *Purchaser*") of one part and (Name and Address of Supplier) (hereinafter "the *Supplier*") represented by (Name of the Authorized Signatory and Designation), Aged years, residing at (Full Residential Address of the Signatory) of the other part:

WHEREAS the *Purchaser* has invited bids for the supply of(brief description of goods and services vide bid no..... dated).

The supplier has submitted technical and price bids as contained in the bid document. The *Purchaser* has finalized the bid in favour of the Supplier on a Rate Contract basis for the supply of the said goods and services for Schedule attached hereto at the prices noted against each item on the terms and conditions set forth in the agreement.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the bid document referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz.:
 - (a) All the documents submitted by the bidder as part of technical bid and price bid;
 - (b) The Schedule of Requirements;
 - (c) The Technical Specifications and other quality parameters;
 - (d) The clarifications and amendments issued / received as part of the bid document
 - (e) The General Conditions of Contract;
 - (f) The *Purchaser's* Letter of Intent.
3. In consideration of the payments to be made by the *Purchaser* to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the *Purchaser* to supply, install and commission the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The *Purchaser* hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

5. The supplier will not demand for release of EMD which shall be retained for due & faithful performance of the provisions of this agreement. Such is liable to be forfeited by the Purchaser in the event of the supplier failing duly & faithfully to perform any one or more or any part of any one of the said provisions.

Validity of Rate Contract: The rate contract shall be valid for a period of one year from the date of approval of rate contract.

Delivery Schedule: within 15 days.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the said (For the *Purchaser*)
in the presence of

Signed, Sealed and Delivered by the
said(For the Supplier) (Signature, Name,
Designation and
Address with Office seal) in the presence of
1) (Signature, Name and Address of witness)
2) (Signature, Name and Address of witness).

Annexure "A"

Schedule of requirements

| S.No | Name of the Item/ Instruments | Qty |
|------|---|-------------|
| 1. | BURNER BUNSEN | 30 |
| 2. | Spirit lamps Brass/s.steel | 20 |
| 3. | Needle destroyer electric | 04 |
| 4. | TRIPOD STAND TRIANGULAR TOP 12CM X 20CM | 35 |
| 5. | Gas cylinders | 8 |
| 6. | Anaerobic jars | 6 |
| 7. | Electronic digital balance | 3 |
| 8. | Micrometer eye piece | 2 |
| 9. | Micrometer stage | 2 |
| 10. | Microscope with universal condenser containing oil immersion, bright field phase contrast and dark ground | 2 |
| 11. | pH determination apparatus | 2 |
| 12. | Oil immersion lenses for students microscope | 25 |
| 13. | Colony counter | 2 |
| 14. | Membrane filtr | 2 |
| 15. | Forceps (Blunt 8") | 12 |
| S.No | Name of the Glassware Item | Qty |
| 1 | PETRI DISHES, Borosilicate Glass 90X17MM | 400 |
| 2 | PETRI DISHES, Borosilicate Glass 120MM | 50 |
| 3 | TEST TUBE B.G.WITH RIM SIZE 15X150MM-15ML | 400 |
| 4 | TEST TUBE B.G.WITH RIM SIZE 12X75MM-5ML | 400 |
| 5 | FLASK ERLLENMEYR, CONICAL, GRD. NM-50ML JSGW | 20 |
| 6 | FLASK ERLLENMEYR, CONICAL, GRD. NM-100ML JSGW | 20 |
| 7 | FLASK ERLLENMEYR, CONICAL, GRD. NM-500ML JSGW | 20 |
| 8 | BEAKER, LOW FORM, WITH SPOUT -100ML JSGW | 20 |
| 9 | BEAKER, LOW FORM, WITH SPOUT -250ML JSGW | 20 |
| 10 | BEAKER, LOW FORM, WITH SPOUT -500ML JSGW | 20 |
| 11 | MICRO SLIDE frosted 75X25MM, 1.25mm THICKNESS, (PK. OF 50PCS.) | 100 packets |
| 12 | Cover Slips (Small) square imported Glass, GEM/Blue line 18,19,22 or 24mm , Pkt of 10gms. | 100 Packets |
| 13 | Cover Slips (Large) Rectangular GEM Imported glass 22x40, 22x50mm or 22,60mm, pkt of 10gms | 100 |
| 14 | CYLINDER, GRAD, R.B, POUROUT, CLASS'B'-250ML | 10 |
| 15 | CYLINDER, GRAD, R.B, POUROUT, CLASS'B'-500ML | 10 |
| 16 | CYLINDER, GRAD, R.B, POUROUT, CLASS'B'-100ML | 10 |
| 17 | DROPPING BOTTLE with I/C stopper and silicone rubber 125ML | 50 |
| 18 | JAR, RECTANGULAR, MUSEUM, N.G. WITH COVER 140X215X100MM | 30 |

| 19 | Glass Pipettes Graduated Borosilicate Glass 2 ml with latest teats | 24 |
|------|--|------------|
| 20 | Glass Pipettes Graduated Borosilicate Glass 1ml ,with latest teats | 24 |
| 21 | Glass Pipettes Graduated Borosilicate Glass ,5ml with latest teats | 24 |
| 22 | Discard Jars (5 Litre) | 20 |
| 23 | Lens cleaning Paper for Microscopes 4x6" | 400 Sheets |
| 25 | Universal container | 50 No |
| S.No | Name of the Chemical Item | Qty |
| 1. | Ph Strips paper 3.5 to 6.0 Pkt of 10bks. Qualigens | 20 |
| 2. | Test Tube stands (tbe dia 13mm,16mm,20 or 25mm) | 20 |
| 3. | Test Tube Cleaning Brushes | 30 |
| 4. | Gram stain Kit | 12 |
| 5. | AFB Stain Kits (ZN Stain) | 40 |
| 6. | Inoculating Loops (1mm,2mm,4mm)with loop holders | 40 |
| 7. | Tissue Paper | 150 |
| 8. | Cedar Wood Oil (100 ml) | 30 |
| 9. | Slide Rack for carrying. (S.Steelcapacity 20 slides). | 10 |
| 10. | slide Boxes capacity 50 slides capacity. | 20 |
| 11. | Hydrogen peroxide 500ml (30%) | 20 |
| 12. | Blotting Paper ordinary 12.5cms Pkt of 100 Crls. | 6 |
| 13. | Durhams Tubes 50x6mm | 30 |
| 14. | Glass marking Pencils (red) | 100 |
| 15. | Glass marking Pencils(white) | 100 |
| 16. | Staining Racks | 100 |
| 17. | Acetone (500ml) | 20 |
| 18. | Alcohol (500ml) Imported | 50 |
| 19. | Sulphuric acid (500ml) (HPLC/RFCL) | 6 |
| 20. | Methanol (2.5Lt. | 4 |
| 21. | Steel Trays (Surgical)15 inches x 12 inches | 8 |
| 22. | Blood agar base 500gm | 10 |
| 23. | MacConkey agar base 500gm | 1 |
| 24. | HI chrome UTI 500gm | 1 |
| 25. | HI chrome candida differential agar500gm | 1 |
| 26. | Mueller Hinton agar 500gm | 1 |
| 27. | Ready prepared media (Blood agar) | 1 |
| 28. | Ready prepared media (MacConkey agar) | 10plts |
| 29. | Ready prepared media (HI chrome UTI) | 10plts |
| 30. | Ready prepared media (Hi chrome candida differential) | 10plts |
| 31. | Ready prepared media (Mueller Hinton agar) | 10plts |
| 32. | Alberts stain kit | 10plts |
| 33. | Lacto- phenol Cotton blue 500ml | 1 kit |
| 34. | Iodine solution for stool exam 500ml | 3 bottles |
| 35. | Indian ink solution | 2 bottles |
| 36. | Nacl 500gm | 1 kit |
| 37. | KoH 500gm | 1 bottle |

| 38. | Antisera Salmonella | 1 bottle |
|------|---|------------|
| 39. | Liquid hand wash | 1 box |
| 40. | Sterile swabs | 50 No |
| 41. | E.coli ATCC-25922 | 50 No |
| 42. | S.aureus-ATCC- 25923 | 2 |
| 43. | Pseudomonas aeruginosa- ATCC-27853 | 2 |
| 44. | Prepared microbiology slides, bacterial/parasitic | 5 rolls |
| 45. | Straight Wire with Holders | 50 |
| 46. | Glass Marker (Diamond tip) | 24 |
| 47. | Sodium Hypochloride 5% (5 ltr) | 20 |
| 48. | Sodium Hypochloride 10% (5 ltr) | 2 |
| 49. | Surgical Gauze Rolls | 6 |
| 50. | Colour coded Waste Bags | 20 |
| 51. | Gluteraldehyde (Cidex) (5 litre Pack) | 15 Litres |
| 52. | Oxidase reagent (Tetra Methyle Para Phenylene di-amino di hydrochloride 100 gm | 4 bottles |
| 53. | Latex Gloves | 1000 pairs |
| 54. | Rubber Gloves | 30 pairs |
| S.No | Name of the Item (Teaching Slide Specimen) | Qty |
| 1. | Different stages of malarial parasite (MP) | 03 Slides |
| 2. | Microfilaria | 03 Slides |
| 3. | Ova/Eggs of tapeworm, Ascaris, Enterobius vermicularis | 03 Slides |
| 4. | Anopheles mosquito | 03 Slides |
| 5. | Louse | 03 Slides |
| 6. | Leishman-Donovan bodies | 03 Slides |
| 7. | Cryptosporidium | 03 Slides |
| 8. | Cyclospora | 03 Slides |
| 9. | Microsporidia | 03 Slides |
| 10. | Trypanosoma cruzi | 03 Slides |
| 11. | Micro trypomastigote | 03 Slides |